

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

*Coatesville Area Senior High School Auditorium*

**April 14, 2020**

*(Immediately following Committee Meetings)*

## **OPENING ACTIVITIES**

**1. CALL TO ORDER 8:44PM**

**2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

**3. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**5. ROLL CALL**

**Board of School Directors**

Robert J. Fisher, President ( <i>present</i> )	( <i>Policy Committee</i> )
Thomas N. Keech, Vice President ( <i>present</i> )	( <i>Finance Committee</i> )
Henry J. Assetto ( <i>present</i> )	( <i>Education Committee</i> )
Andrew C. Finkbohner ( <i>present</i> )	( <i>Finance &amp; Policy Committees</i> )
Rebecca L. Harlan ( <i>present</i> )	( <i>Education Committee</i> )
Mary Ann Harris ( <i>present</i> )	( <i>Operations Committee</i> )
Amelia Mills ( <i>present</i> )	( <i>Education &amp; Finance Committees</i> )
Brandon J. Rhone ( <i>present</i> )	( <i>Operations &amp; Policy Committees</i> )
James Bookman ( <i>present</i> )	( <i>Operations Committee</i> )

**Administration**

Richard F. Dunlap, Jr., Ed.D., Superintendent of Schools (*present*)  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning (*absent*)  
Karen Hall, Director of Human Resources and School Board Secretary (*present*)  
Jason Palaia, Director of Elementary and Secondary Education (*present*)  
Rita Perez, Director of Pupil Services (*present*)

**Solicitor**

Michael I. Levin, Esquire (*absent*)

**6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

### **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

#### **CONSENT AGENDA** *(Robert Fisher, Board President)*

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Motion: Tom Keech

Second: Andrew Finkbohner

Vote: 9-0-0

#### **1. FINANCE COMMITTEE** *(Thomas Keech, Chair)*

##### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

Motion: Tom Keech

Second: Brandon Rhone

Vote: 9-0-0

##### **B. Approval of Chester County Intermediate Unit Budget**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2020-2021 Chester County Intermediate Unit Core Services Budget in the amount of \$29,082,576, of which the Coatesville Area School District share is \$48,512, as presented. ([Enclosure-CCIU Budget](#)) ([Enclosure-Core Services](#)) ([Enclosure-Core Ballot](#)).

##### **C. Approval of Chester County Intermediate Unit Occupational Education Budget**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2020-2021 Chester County Intermediate Unit Occupational Education Budget in the amount of \$30,011,584, of which the Coatesville Area School District share is \$3,633,510, as presented. ([Enclosure-Occupational Education](#)) ([Enclosure-OccEd Ballot](#)).

##### **D. Approval to Participate in Transportation Contract Negotiations during COVID-19 School Closure**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Engagement Letter with Kegel Kelin Litts & Lord for services in renegotiating the Transportation Contract with Krapf Bus during the COVID-19 school closure, as presented. ([Confidential Enclosure](#)).

**E. Contract Addendum—Interim Agreement Regarding School Transportation Services**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Interim Agreement Regarding Contracted School Transportation with George Krapf Jr. and Sons, Inc. for reduced payment of transportation services from March 13, 2020, through the end of the 2019-2020 School Year, as presented. ([Enclosure](#))

**F. SwiftMD – Telemedicine Proposal**

**RECOMMENDED MOTION:** That the Board of School Directors approve the proposal to provide eligible employees and their dependents of Coatesville Area School District access to Telemedicine through SwiftMD, as presented. ([Enclosure](#)).

**G. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Fenimore, David, Teacher for the Coatesville Area Senior High School. Letter Dated: 3/31/2020. Reason: Retirement. Effective: 6/12/2020.
- 2) Valentine, Tracey, Teacher for Rainbow Elementary School. Letter Dated: 3/23/2020. Reason: Retirement. Effective: 6/12/2020.

b. EXTRA DUTY

- 1) Daberkoe, Justin, Football Coach for North Brandywine Middle School. Letter Dated: 4/7/2020. Reason: Personal. Effective: 4/7/2020.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Miletto-O'Brien, Lucia, Supervisor of Transportation for the Coatesville Area School District. Posted: 1/16/2020. Salary: \$87,500 (prorated). Effective: 4/20/2020. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Ventrella, Jane, 6.5 Hour Attendance Secretary for Rainbow Elementary School. Posted: 2/22/2020. Salary: \$15/hour. Effective: TBD. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Crunkleton, Kelly, Summer School Substitute Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 2) DeLorenzo, Sue Ann, Summer School Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 3) Jones, Heather, Summer School Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 4) Lindelow, Claire, Summer School Substitute Nurse for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 5) Mork, Christopher, Summer School Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 6) Scangarella, Craig, Summer School Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.

3. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATA

- 1) Chavous, Bryant, Teacher for the Coatesville Area Intermediate High School. Effective: 1/6/2020—4/20/2020.
- 2) Demos, John, Teacher for the Coatesville Area Senior High School. Effective: 9/4/2019—3/27/2020.
- 3) DiObilda, Samuel, Teacher for the Coatesville Area Intermediate High School. Effective: 8/19/2019—3/27/2020.

b. NON-CERTIFIED

- 1) Jackson, Karen, Recording Secretary for the Coatesville Area School District. Effective: 1/8/2020—4/10/2020.

4. **Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Voluntary Transfer of:

a. CATSS

- 1) Stauffer, Kelly, move from Principal's Secretary for King's Highway Elementary School to Principal's Secretary for Rainbow Elementary School. Posted: 3/17/2020. Effective: TBD. SP4: Staff.

Motion: Tom Keech

Second: Brandon Rhone

Vote: 9-0-0

**2. EDUCATION COMMITTEE (Henry Assetto, Chair)**

**A. Student Adjudication 10005956**

**RECOMMENDED MOTION:** That the Board of School Directors approve student adjudication 10005956.

Motion: Tom Keech

Second: Brandon Rhone

Vote: 8-1-0

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: Brandon Rhone

Second: Tom Keech

Time: 8:55PM

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2020 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*